

# CATHOLIC EPARCHIAL SECRETARIAT KEREN

## CESK

### Secretary General's Brief Annual Report



**Prepared by:**

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**CESK Secretary General**

**DECEMBER 20**

Dear colleagues,

With the grace of our Lord Jesus Christ we have summed up 2010. It is my pleasure to forward my heartfelt thanks to Our Lord & to all our beneficiaries.

CESK implemented different socio-pastoral operations thanks to the coordinated assistance of our partners who encouraged us to alleviate and address various human needs within the Eparchial territory. CESK enjoys sound collaboration and partnership with local government without whom the mission would be impossible.

On the occasion of closing the year 2010, CESK shares its annual report on the website for further development and reflection. It also intends to strengthen and create new partnership.

Currently the government is striving diligently to achieve food security. The Eparchy as a prime partner in the region is committed to play its part on the needs with large magnitude such as HIV AIDS, Supplementary Feeding Program, provision of potable Water, Capacity building, women promotion, livestock, education and health.

I express my special thanks and appreciation to our partners who participated in the mission of Christ for their contributions, consultation and experience sharing. I am also indebted to the community who made possible the smooth running of the programs.

I take also this opportunity to convey my sincere thanks to CESK staff for their industriousness and zealous commitment during the implementation of various programs.

Last but not least, CESK welcomes feedback on the displayed report from all partners and individual readers.

Sincerely Yours,

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# Acronyms

<b>A/FD</b>	Administration and Finance Department
<b>ANC</b>	Ante Natal Care
<b>ARP</b>	Awareness Raising Program
<b>CAFOD</b>	Catholic Agency for Overseas Development
<b>CB</b>	Capacity Building
<b>CBOs</b>	Community Based Organizations
<b>CEK</b>	Catholic Eparchy of Keren
<b>CESK</b>	Catholic Eparchial Secretariat Keren
<b>C-IMCI</b>	Community Integrated Management of Childhood Illnesses
<b>DMK</b>	Dura Milk Kebkebe
<b>DFID</b>	Department for International Development
<b>ED</b>	Education Department
<b>EM/Dev</b>	Emergency Development Department
<b>FGM</b>	Female Genital Mutilation
<b>HBC</b>	Home Based Care
<b>HD</b>	Health Department
<b>HF</b>	Health Facility
<b>HRP</b>	Human Resource Plan
<b>HS</b>	Health Station
<b>IEC</b>	Information Education Communication
<b>IMCI</b>	Integrated Management of Childhood Illnesses
<b>J &amp; P</b>	Justice and Peace

<b>LS</b>	Life Skills
<b>Ltr</b>	Liters
<b>M&amp;E</b>	Monitoring and Evaluation
<b>MoA</b>	Ministry of Agriculture
<b>MoE</b>	Ministry of Education
<b>MoH</b>	Ministry of Health
<b>MoLG</b>	Ministry of Local Government
<b>MoLSW</b>	Ministry of Labor and Social welfare
<b>MRP</b>	Material Resource Plan
<b>PD</b>	Pastoral Department
<b>PLWHA</b>	People Living with HIV AIDS
<b>PTSA</b>	Parents Teachers' Students Association
<b>SFP</b>	Supplementary Feeding Program
<b>SG</b>	Secretary General
<b>SP</b>	Strategic Plan
<b>SWOT</b>	Strength Weakness Opportunity Threats
<b>ToT</b>	Training of Trainers
<b>VHBCP</b>	Voluntary Home Based Care Providers
<b>WDD</b>	Women Development Department

## **Vision**

Envisage a community where human dignity is respected, fear of God is flourished, quality of life is improved; peace and justice are put in place, a community with interdenominational harmony is nurtured and Christian values among the catholic communities is maintained.

## **Mission**

To build civilized and prosperous community through provision of socio-pastoral services to the people in the Eparchy of Keren

## **Values**

Team work, transparency, empathy, collaboration, integrity, harmony, confidentiality, interfaith solidarity, gender equality, and love

## **Mandates of CESK**

- To coordinate Socio-Pastoral services of the Catholic Eparchy of Keren
- To liaison with different Government bodies concerning social and development activities.
- To strengthen the link between the Eparchy and grassroots level communities.
- To implement the decisions of the Bishop of the Eparchy.

The following are mandates of all departments in a summarized form.

## **Eparchial socio-pastoral services**

- Pastoral
- Education
- Health
- Women in Development
- Development/Emergency
- HIV/AIDS
- Justice & Peace desk

<b>Pastoral department</b>	<b>Education Department</b>
<ul style="list-style-type: none"><li>• Catechism</li><li>• supervision</li><li>• Monthly meeting</li><li>• Preparing annual plan and budget</li><li>• Producing report for donors</li><li>• Training for catechists</li><li>• Preparing project/proposals</li></ul>	<ul style="list-style-type: none"><li>• Preparing annual plan of action</li><li>• Coordination</li><li>• Preparing annual budget</li><li>• Supervision</li><li>• Conducting workshops</li><li>• Need Assessment</li><li>• Meeting</li><li>• Liaison with line Ministries (MOE)</li><li>• Project writing</li><li>• Evaluation</li><li>• Report production</li></ul>

<b>Health Department</b>	<b>HIV AIDS Desk</b>
<ul style="list-style-type: none"> <li>• Coordination of the Eparchial Health units</li> <li>• Supervision</li> <li>• Conducting workshops</li> <li>• In-service training</li> <li>• Writing project proposals</li> <li>• Developing working guideline</li> <li>• Preparing annual plan and budget</li> <li>• Liaison with line Ministries (MOH)</li> <li>• Hiring staff.</li> </ul>	<ul style="list-style-type: none"> <li>• Home base care consists of five sub programs</li> <li>1. Home Care activity</li> <li>2. Health awareness and peer education</li> <li>3. Income generation</li> <li>4. Counselling</li> <li>5. Orphan care</li> </ul>

<b>Women In development</b>	<b>Development/Emergency department</b>
<ul style="list-style-type: none"> <li>• Coordination,</li> <li>• Supervision</li> <li>• Writing Project Proposals</li> <li>• Organizing training</li> <li>• Saving and Credit</li> <li>• Poultry &amp; Animal husbandry Training</li> <li>• Preparing annual plan and Budget</li> <li>• Awareness raising programs</li> <li>• Literacy &amp; Numeric</li> <li>• Skill orientated and Education Programmes</li> <li>• Monitoring/Evaluation</li> <li>• Solar cookies</li> <li>• Report writing</li> </ul>	<ul style="list-style-type: none"> <li>• Assessing situation on (food, water, livestock, markets)</li> <li>• Responding effectively to arising needs</li> <li>• Conducting program reviews and evaluations</li> <li>• writing project proposals</li> <li>• Monitoring</li> </ul>

<b>Finance department</b>	<b>Justice &amp; Peace Desk</b>
<p>Accomplishes financial and accounting activities of CESK and provides financial information to decision makers.</p> <ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

### **CESK staff statistics**

<b>Sn</b>	<b>Department/post</b>	<b>M</b>	<b>F</b>	<b>T</b>	<b>Diocesan</b>	<b>Religious</b>	<b>Lay</b>
1	Secretary general	1		1	✓		
2	Pastoral	1		1	✓		
3	Education	1	-	1			✓
4	Health+ HIV/AIDS program	1	1	2		✓	✓
5	Women in development	-	2	2		✓	✓
6	Development/Emergency	1	-	1			✓
7	Finance	1	1	2			✓
8	Driver	1	-	1			✓

9	Cleaners	-	2	2		✓
10	Guard	1	-	1		✓
11	Store keeper	1	-	1		✓
	<b>Total</b>	<b>9</b>	<b>6</b>	<b>15</b>		

## **CESK – Catholic Eparchial Secretariat Keren Partners**

### **Local**

Line ministries ( MoA, MoE, MoH, MoLG, MoLSw, Community based organization)

### **International Organizations - Partners**

<b>Sn</b>	<b>Organization</b>	<b>Base</b>	<b>Field of interest</b>
1	CAFOD	UK	Capacity building, SFP, HIV AIDS
2	Caritas Italiana	Italy	HIV AIDS, women promotion
3	Manos Unidas	Spain	Women in development
4	Missio Aachen	Germany	Education, Pastoral
5	KINDERMISSIONWERK	Germany	Education
6	Shaleku Association	Italy	Education, Women (micro-credit)
7	Chebi Association	Italy	Food, furniture, water, medicine
8	Caritas Prato	Italy	Water, Education, Food, Justice & Peace
9	Caritas Firenze	Italy	Women, Education, Justice & Peace
10	Fondazione Baruetta	Bask	HIV AIDS
11	MAADI/Solidarity consortium		Education and Health
12	Catholic Relief Services – CRS	USA	Education
13	DFID	UK	SFP
14	CNEWA	USA	Women, Pastoral, Education
15		USA	Pastoral – catechists formation
16	French Embassy in Eritrea	Eritrea	Women micro-credit
17	Caritas Denmark	Denmark	HIV AIDS
18	Lalamba	USA	Education
19	Denis and his family	USA	Education
20		USA	Micro-credit

### **Key Achievements of 2010**

- Capacity building programs
- Reviewing of strategic plan
- Exposure visit by CESK Secretary General to Europe
- Hosting various gests (CAFOD, Shaliku, Chebi, French Embassy)
- Evaluation of Supplementary feeding program by External expatriates
- Celebrating 20<sup>th</sup> May Eparchial Women’s Day
- Celebrating Brothers Day for HIV clients

- Upgrading the capacity of teachers and Catechists
- Campaigning youth on HIV AIDS in parishes
- Implementing SFP



**CAFOD rep. evaluator for financial transactions of CESK on SFP program**

### **Major challenges of CESK**

- Limited financial resources
- Limited integration of services at grass root level
- High turnover of staffs
- No peace no war situation of the country
- High magnitude of community needs
- Lack/shortage of qualified / skilled human resources
- Limited information sharing between CESK and CEK



**CESK staff who participated at Management and Communication Training in Kere**